

EAP Advisory Board

Minutes of Meeting

August 9, 2019

- 1) Review of minutes: April 26, 2019; May 21, 2019; June 13, 2019
  - Minutes for all three dates approved.
- 2) PY 2019-2020 budgets – review and discussion
  - Consensus on staff drafting memo for approval.
- 3) kWh cap and eligibility level - discussion
  - One time supplemental amount.
  - Education.
  - Eversource indicated if there was more money allotted to low-income energy efficiency, the company could use it for efficiency measures that are not currently covered by the program (e.g., wiring, roofs).
- 4) Triennial Process Evaluation – revised report; follow-up
  - EAP CAA Coordinator to ensure CAP's are aware of section 1.3.
  - Need to update EAP manuals in full by next review.
  - Going forward, update EAP manuals when changes are made.
  - Denials Standardized.
  - Enrollment data consistent with CAA to Utilities.
  - Anonymous survey for recertification's by CAP. Will discuss at October meeting and finalize survey. EAP CAA Coordinator will share past information.
  - Staff asked Board members to look at outreach recommendations and to discuss them in more detail at the October meeting. Ideas to consider:
    - i. Mail Inserts – EAP Brochure – Consider placing in Division Director Review and Important letters.
    - ii. If Utilities have sessions for the public, they could provide them there.
- 5) New business
  - Liberty Utilities' representative asked to be added to the distribution list. Amanda confirmed she has been added and asked the board to use the updated list to ensure all receive the emails.

Minutes of January 2020 meeting assigned to Unutil.